



FAX ORDER FORM: PRINTOUT AND FAX TO US AT
919-829-5721

Your Name

Business or Organization, if Applicable

Phone

Fax

Email:

Billing Address:

PO#, if applicable:

Date needed in hand:

If this date gives us less than 5 business days in house, there will be a rush fee of 15% (\$5.00 minimum). If one day in house, a minimum of \$10.00 rush charge.)

Shipping method – Check One: Pickup UPS US Mail

Please note: Any shipping and handling will be at customer's expense.

if you choose US Mail these items CANNOT be tracked and we will not hold any responsibility for late or lost packages. If shipping address is different from billing address, please note below.

Payment Method – Check One: Bill to Pre-existing Acct _____ (acct # if known)
 Cash/Check Credit Card

Please note: If item is being shipped or mailed and not billed to acct, it must be pre-paid. We will fax you a credit card authorization form at your return fax when we have a total prepared for you.

Item #/description. Please include quantity, size, color. If this is a duplicate of an order you've made before, let us know and we'll look it up in our files.

Please include any lettering you want on your item(s) w/this fax (typed or neatly printed). Use separate sheet(s) if necessary